



# 2015 CONFERENCE REGISTRATION FORM

Please print clearly. If paying by Check or Money Order, send the form with payment to: 2015 Governor's Conference on Housing and Economic Development, P.O. Box 18550, Trenton NJ 08650-2085 / Attn: Cynthia Gonzalez. Or, you may fax your completed form (CREDIT CARD PAYMENTS ONLY) to (609) 278-8889 Attn: Cynthia Gonzalez. You may also register online at [www.njhousingconference.com](http://www.njhousingconference.com) and pay by credit card.

First Name: \_\_\_\_\_ Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Name as it should appear on your badge: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Title (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

☐ Check if you will require a vegetarian meal ☐ Kosher Meal ☐ Check if you will attend our Networking Reception on 10/27

*Special Needs Notice: All public meeting rooms and facilities in the Convention Center have assisted listening devices and are accessible to wheelchairs. If you have any special needs, please call Cynthia Gonzalez at 609-278-7411.*

## CONFERENCE FEES AND REGISTRATION INFORMATION

**Save \$26.00 if registration and payment are postmarked by September 11, 2015. All registrations must be received by October 5, 2015. After that date, only on-site registration will be available. No exceptions.**

☐ **Early Registration: \$199.00** Postmarked by 9/11/15 \$ \_\_\_\_\_

☐ **Standard Registration: \$225.00** Postmarked between 9/11/15 and 10/5/15 \$ \_\_\_\_\_

In order to accommodate all of our attendees, please let us know if you will be attending the following:

☐ **Tues. 10/27 Breakfast** ☐ **Tues. 10/27 Lunch** ☐ **Wed. 10/28 Breakfast** ☐ **Wed. 10/28 Brunch**

Conference fee includes all Sessions and Conference materials, Trade Show, two breakfasts, two lunches, dessert reception and Networking Reception. In the unlikely event of the cancellation of the Conference, HMFA's liability is limited to 100% refund of registration fees, and does not include penalty fees on travel tickets, deposits for hotel accommodations, or any other incurred expenses. The registration fee is fully refundable (less a \$25 administrative fee) if the HMFA receives written notification postmarked or emailed no later than October 5, 2015. No refunds will be given for cancellations emailed or postmarked on or after October 5, 2015. All refund requests should be sent to the attention of Cynthia Gonzalez (609.278.7411). No refunds will be given to registrants who fail to attend. No-shows who have registered but have not paid are still liable for fees and will be invoiced. If a registrant is unable to attend, please notify Cynthia Gonzalez immediately in order to transfer the attendee's registration information.

## METHOD OF PAYMENT (CHECK ONE):

☐ Check or M.O.: Check #: \_\_\_\_\_ ☐ Purchase Order: P.O.# \_\_\_\_\_  
(Please make checks payable to "Governor's Housing Conference." Returned checks will result in a \$35.00 returned check fee.)

☐ **Credit Card** (You **must** complete the fields below if paying by credit card.)

Please charge my credit card in the amount of \$ \_\_\_\_\_ for registration to the 2015 Governor's Conference on Housing and Economic Development.

Name of registration attendee: \_\_\_\_\_

### BILLING INFORMATION:

Your name (as it appears on your credit card): \_\_\_\_\_

Type of credit card: ☐ Visa ☐ Mastercard Credit Card #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Security/CVC Code (3-digit code on back of card): \_\_\_\_\_ Expiration Date (mm/yy): \_\_\_\_ / \_\_\_\_

Street Address: \_\_\_\_\_ Suite/Apt #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- To assure your total satisfaction and avoid any confusion, please note your purchase will appear on your credit card statement with the following notation: NEW JERSEY HOUSING AND MORTGAGE FINANCE AGENCY.
- I acknowledge that the New Jersey Housing and Mortgage Finance Agency (HMFA), its contractors, or agents may take photographs of attendees in connection with the Conference, and I hereby agree that HMFA may, at any time and without payment of compensation of any sort, use and publish my photograph in all media (including websites) and types of advertising and promotion in connection with activities of HMFA.
- I acknowledge that the New Jersey Housing and Mortgage Finance Agency (HMFA) may use my name or company name to appear on a public list of attendees and/or sponsors.
- Requests for a billing invoice or registration confirmation must be received in writing. E-mail your request to [njhousingconference@njhmfa.state.nj.us](mailto:njhousingconference@njhmfa.state.nj.us) or mail to her attention at Governor's Conference on Housing and Economic Development, PO Box 18550, Trenton, NJ 08650-2085.